

Statutes

for the United Nations Association of Sweden, districts and local chapters

The statutes were adopted in 1957 and were last revised at the United Nations Association of Sweden's congress in 2018.

This is an English translation of the United Nations Association of Sweden's statutes. The original Swedish text shall take precedence in the event of any disputes over the interpretation of the statutes.

Statutes

for the United Nations Association of Sweden

Article 1 Name and connection

The organization's name is the United Nations Association of Sweden.

The United Nations Association of Sweden has no party-political or religious affiliations.

It is a member of the World Federation of United Nations Associations (WFUNA) as the United Nations Association of Sweden (UNA Sweden).

The registered office of the United Nations Association of Sweden is in Stockholm.

Article 2 Purpose and principles

The United Nations Association of Sweden

- is a movement for a stronger United Nations (UN)
- shall promote peace and justice throughout the world in accordance with the goals and principles of the UN Charter
- to scrutinize and assist compliance with Sweden's commitments to the UN
- review information, communication, opinion formation, collection and global cooperation

Collected funds shall be used to support activities and influencing opinion on human rights, peace and justice, and development and poverty reduction. Financially deprived persons, especially children and young people, may be prioritised. The association should also be able to contribute to scientific research within the aforementioned areas

Article 3 Membership and fees

Subsection 1 The members of the United Nations Association of Sweden are

- organizations in UN districts and individuals and organizations in local UNA chapters
- national organizations adopted by the board of the association

Subsection 2 The association's board determines the annual fee for national organizations.

The congress determines the fees for individual members and organizations.

Subsection 3 The association's board is entitled to exclude members who oppose the purposes and principles of the United Nations Association of Sweden (Article 2) or otherwise seriously harm the

United Nations Association of Sweden. A member excluded by the board is entitled to request that the board of the association review the decision during the next congress period.

Article 4 Regional and local organization

The district operates as a regional body for the United Nations Association of Sweden.

The district's area of operations usually comprises a county. The statutes of a district are determined by the association's congress and are amended in the same order as the association's statutes.

The local chapters act as local bodies for the United Nations Association of Sweden.

The area of operations of the local chapters usually comprises a municipality.

The statutes for a local chapter are determined by the association's congress and are amended in the same manner as the association's statutes.

Article 5 Congress

The congress is the highest decision-making body of the United Nations Association of Sweden.

Subsection 1 An ordinary congress is held every three years before the end of June.

An extraordinary congress is held when it is decided by the board of the association or if it is requested by at least a quarter of the national organisations and the local chapters. In the latter case, a written request must be submitted to the association's board by indicating the matters to be considered. An extraordinary congress may only consider the matters for which it has been specifically convened.

Subsection 2 Notice of the ordinary congress shall be sent at least five months before the congress. The reports of the association's board and auditors must be received by the national organizations, UN districts and local chapters no later than three weeks before the ordinary congress.

The association's board shall convene an extraordinary congress within three weeks of a request being made pursuant to subsection 1 and no later than three weeks before the extraordinary congress. The notice shall state the matters to be considered.

Subsection 3 Each national organization is entitled to send a representative to the congress.

Subsection 4 Each UN district and local chapter is entitled to send a representative to the congress.

Subsection 5 Each person has only one vote.

Subsection 6 Each member of the United Nations Association of Sweden is entitled to attend and comment on their own motion.

Subsection 7 Motions for the ordinary congress must be received by the association's board before the end of March. A motion from a member of a UN district or local chapter must be considered by the UN district or local chapter AGM, which then submits the motion to the association's board with its own statement of opinion.

Subsection 8 Voting is open. In the event of tied votes, the chairperson of the association for the preceding term of office has the casting vote. Elections will be held by secret ballot when requested, and a tied vote in this case will be decided by drawing lots.

Subsection 9 The following matters must be addressed at the ordinary congress:

- 1) Confirmation of the voting list
- 2) Questions about the statutory convening of the congress
- 3) Determination of the agenda and rules of procedure
- 4) Election of a chairperson and secretary for the congress
- 5) Election of a) a minutes keeper, b) a vote counter
- 6) Annual reports of the association's board
- 7) Auditors' reports
- 8) Approval of the annual reports
- 9) Question of discharge from liability for the association's board
- 10) Determination of membership fees and the United Nations Association of Sweden's share of the fees
- 11) Establishment of guidelines and framework budget for operations for the following three calendar years
- 12) Election of the association's chairperson
- 13) Election of the association's board members
- 14) Election of a) auditors, b) deputy auditors
- 15) Consideration of motions
- 16) Matters reported by the association's board to congress shall be made publicly available no later than three weeks before the congress. Proposals to amend the statutes shall be made available no later than two months before the congress. Local UNA chapters and affiliated national organisations shall be informed of the matters before or in immediate connection with them being made available.
- 17) Election of a nominations committee consisting of a) one chairperson, b) four board members and c) two deputies
- 18) Questions regarding remuneration for the association's chairperson and other elected representatives
- 19) Any other business that a 3/4 majority of congress decides to consider

Article 6 The association's board

The association's board is the decision-making body of the United Nations Association of Sweden between the congresses.

Subsection 1 The association's board selects two deputy chairpersons and a secretary from among its members.

Subsection 2 The association's board consists of a chairperson and a further 12 board members.

Subsection 3 The United Nations Association of Sweden may be signed for by the person or persons appointed by the association's board for this purpose.

Subsection 4 The association's board forms a quorum when at least seven members are present.

Subsection 5 The association's board shall appoint from among its members a working committee consisting of the association's chairperson, the two vice-chairmen, the secretary and one other member. The working committee forms a quorum when at least three of the board members are present.

Subsection 6 The association's board shall appoint a secretary-general, whose mandate is governed by instructions for the secretary-general stipulated by the association's board.

Subsection 7 The secretary-general is responsible for the secretariat according to the established business plan and budget. The secretary general is co-opted to the association's board and the working committee. The secretary-general is entitled to express a separate opinion in the minutes.

Subsection 8 The staff of the association are entitled to appoint a staff representative as an additional member to the association's board. The staff representative is entitled to express a separate opinion in the minutes.

Article 7 Finances and auditing

Subsection 1 The accounts and administration of the United Nations Association of Sweden are audited by its auditors, who shall issue an audit report. At least one of the auditors shall be an authorized public accountant.

Subsection 2 The financial and fiscal year of the United Nations Association of Sweden coincides with the calendar year.

The completed accounts shall be available to the auditors no later than 15 March.

Article 8 Amending the statutes

Changes to the statutes of the United Nations Association of Sweden shall be made by the congress.

A decision requires either a 2/3 majority at two consecutive congresses, one of which shall be ordinary, or a 5/6 majority at an ordinary congress.

Article 9 Dissolution

A decision to dissolve the United Nations Association of Sweden must be approved by two consecutive congresses, one of which is an ordinary congress. A dissolution decision requires a 4/5 majority on both occasions.

The assets of the United Nations Association of Sweden shall be transferred to another organization designated by the congress with similar purposes as the United Nations Association of Sweden.

Statutes

for UN districts

Article 1 Name and connection

The district is a regional body of the United Nations Association of Sweden and has no party-political or religious affiliations. Each UN district is a legal person, usually comprising a county. The name of the district is

..... UN district and includes

..... county.

Article 2 Purpose and principles

The UN-district

- is a regional movement for a stronger United Nations (UN)
- shall promote peace and justice throughout the world in accordance with the goals and principles of the UN Charter
- review information, communication, opinion formation, collection and global cooperation

Article 3 Membership

Members of the UN District are regional organizations and the members of local UNA chapters.

Article 4 Fees

Membership fees are determined by the United Nations Association of Sweden's congress.

Article 5 Annual general meeting (AGM)

Subsection 1 The AGM is the district's highest decision-making body.

Subsection 2 The AGM is held before the end of March. The notice of a convening of the AGM shall be sent out no later than three weeks before the AGM. An extraordinary general meeting is held when it is decided by the board of the district or if it is requested by at least a quarter of the membership. An extraordinary general meeting may only deal with matters for which it has been specifically convened.

Subsection 3 Each member organisation and each local chapter is entitled to send one representative to an AGM. Each representative has the right to vote at the AGM.

Subsection 4 Each person has only one vote.

Subsection 5 Voting is open. In the event of a tied vote, the chairperson of the meeting shall have the casting vote. Elections will be held by secret ballot when requested and, in this case, a tied vote will be decided by drawing lots.

Subsection 6 Motions for the district's AGM shall be submitted to the board before 1 March, unless the board specifies a different date. A motion for the association's congress from a member of the district shall be considered by the district's AGM, which then submits the motion to the association's board with its own statement of opinion.

Subsection 7 The following matters must be addressed at the AGM:

1. Confirmation of voting list
2. Questions about the statutory convening of the meeting
3. Confirmation of the agenda
4. Election of a chairperson and secretary for the meeting
5. Election of minutes keeper
6. The board's annual report and annual accounts
7. Auditors' report
8. Approval of the annual report and annual accounts
9. The issue of discharge from liability for the board
10. Approval of the business plan and budget
11. Determination of the number of members and alternate members of the board
12. Election of a) chairperson (possibly every second year) and b) treasurer (possibly every second year)
13. Election of
 - a) other board members (possibly every second year) b) alternates
14. Election of a) auditors (possibly every second year) and b) deputy auditors
15. Election of a representative to the United Nations Association of Sweden (every three years)
16. Election of a nominations committee
17. Consideration of motions

18. Matters that the board submits to the AGM, no later than in connection with notification of the meeting

19. Other matters that a 3/4 majority of AGM decides to consider

Article 6 Board of directors

Subsection 1 The board is the district's decision-making body between AGMs.

Subsection 2 The board consists of a chairperson, a treasurer and at least three members, one of whom is appointed as secretary of the board. The district is signed for by the person or persons designated by the board. The board has a quorum when the majority of the members or alternate members are present. The board may appoint a working committee from among its members.

The board annually submits to the United Nations Association of Sweden, no later than 1 May, an annual report adopted by the AGM, annual accounts, auditors' report, verified minutes of the AGM, contact details for board members and a business plan for the coming year.

Article 7 Finances and auditing

Subsection 1 The accounts and administration of the UN district shall be audited by its auditors, who shall issue an audit report.

Subsection 2 The financial and fiscal year of the UN district coincides with the calendar year.

Subsection 3 The completed accounts shall be available to the auditors no later than three weeks before the AGM.

Article 8 Amending the statutes of UN districts

A decision to amend the statutes can be taken by the United Nations Association of Sweden's congress in the manner stipulated by the association's statutes.

Article 9 Dissolution

The dissolution of the district requires a decision at two consecutive general meetings, one of which must be an AGM. A dissolution decision requires a 4/5 majority on both occasions. The association's board must be informed of the matter prior to the decision. Upon dissolution of the district, its assets will accrue to the United Nations Association of Sweden. The care of its documents shall be agreed between the United Nations Association of Sweden and the relevant county's Popular Movement Archives or equivalent.

Statutes

for local UNA chapters

Article 1 Name and connection

The local chapter is a local body of the United Nations Association of Sweden and has no party-political or religious affiliations. Each local chapter is a legal person, which usually comprises a municipality or part of a municipality.

The name of the local chapter ischapter of the United Nations Association of Sweden and comprisesmunicipality.

Article 2 Purpose

The local chapter

- is a local movement for a stronger United Nations (UN)
- shall promote peace and justice throughout the world in accordance with the goals and principles of the UN Charter
- review information, communication, opinion formation, collection and global cooperation

Article 3 Membership

Members of the local chapter are individual persons and local organizations.

Article 4 Fees

Membership fees are determined by the United Nations Association of Sweden's congress.

Article 5 Annual general meeting (AGM)

Subsection 1 The AGM is the local chapter's highest decision-making body.

Subsection 2 The AGM is held before the end of February. The notice convening the AGM shall be sent out no later than three weeks before the AGM. An extraordinary general meeting is held when it is decided by the board of the local chapter or if it is requested by at least a quarter of the membership. An extraordinary general meeting may only deal with matters for which it has been specifically convened.

Subsection 3 Each member has the right to vote at the AGM. Each member organisation is entitled to send one representative to an AGM.

Subsection 4 Each person has only one vote.

Subsection 5 Voting is open. In the event of a tied vote, the chairperson of the meeting shall have the casting vote. Elections will be held by secret ballot when requested and, in this case, a tied vote will be decided by drawing lots.

Subsection 6 Motions for the local chapter's AGM shall be submitted to the board before 20 January, unless the board specifies a different date. A motion for the association's congress from a member of the local chapter shall be considered by the chapter's AGM, which submits the motion to the association's board with its own statement of opinion.

Subsection 7 The following matters must be addressed at the AGM:

1. Confirmation of voting list
2. Questions about the statutory convening of the meeting
3. Confirmation of the agenda
4. Election of a chairperson and secretary for the meeting
5. Election of minutes keeper
6. The board's annual report and annual accounts
7. Auditors' report
8. Approval of the annual report and annual accounts
9. The issue of discharge from liability for the board
10. Approval of the business plan and budget
11. Determination of the number of members and alternate members of the board
12. Election of a) chairperson (possibly every second year) and b) treasurer (possibly every second year)
13. Election of a) other board members (possibly every second year) and b) alternates
14. Election of a) auditors (possibly every second year) and b) deputy auditors
15. Election of a representative and alternate to the UN district's AGM
16. Election of a representative and alternate to the United Nations Association of Sweden (every three years)
17. Election of a nominations committee
18. Consideration of motions

19. Matters that the board submits to the AGM, no later than in connection with notification of the meeting

20. Other matters that a 3/4 majority of AGM decides to consider

Article 6 Board of directors

Subsection 1 The board is the local chapter's decision-making body between AGMs.

Subsection 2 The board consists of a chairperson, a treasurer and at least three members, one of whom is appointed as secretary of the board.

The local chapter is signed for by the person or persons designated by the board.

The board has a quorum when the majority of the members or alternate members are present.

The board may appoint a working committee from among its members.

The board annually submits to the United Nations Association of Sweden, no later than 1 April, an annual report adopted by the AGM, annual accounts, auditors' report, verified minutes of the AGM, contact details for board members and a business plan for the coming year.

Article 7 Finances and auditing

Subsection 1 The accounts and administration of the local chapter shall be audited by its auditors, who shall issue an audit report.

Subsection 2 The financial and fiscal year of the local chapter coincides with the calendar year.

Subsection 3 The completed accounts shall be available to the auditors no later than two weeks before the AGM.

Article 8 Amending the statutes of local chapter

A decision to amend the statutes can be taken by the United Nations Association of Sweden's congress in the manner stipulated by the association's statutes.

Article 9 Dissolution

The dissolution of the local chapter requires a decision at two consecutive general meetings, one of which must be an AGM. A dissolution decision requires a 4/5 majority on both occasions. The board of the association must be informed of the matter prior to the decision.

Upon dissolution of the local chapter, its assets will accrue to the United Nations Association of Sweden. The care of its documents shall be agreed between the United Nations Association of Sweden and the relevant county's Popular Movement Archives or equivalent.